



### Steps for Implementing the 2009/2010 Quality Section Award

#### Step 1 Informing Groups

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Area Commissioners present the program to Group Commissioners at the first Area Meeting of the Scouting year. Area Commissioners explain how the process works, the timeline for the program, the Group Commissioner's role, and answer any questions that the Group Commissioners may have.

#### Step 2 Informing Sections **complete by August 15, 2009**

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Group Commissioners share the award details with their section leadership teams. They give each section a copy of the Commitment and Achievement Form, and all other related information. They encourage all sections to participate in the program and discuss how quality programming benefits the group.

#### Step 3 Making the Plan

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Each section's leadership team meets and completes the Commitment and Achievement Form. The goals should be agreed upon by the leadership team as a whole. Every leader needs to be aware of the section's goals and their plan to achieve them. In Scout, Venturer, and Rover sections, the youth should be involved in this process.

#### Step 4 Committing to the Plan **complete by September 30, 2009**

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Once the section has completed the Commitment and Achievement Form, they set up a meeting with a member of the Area Service Team. The member of the Area Service Team will review the section's goals with the leadership team and make recommendations. Once everyone has agreed on the goals, everyone will sign the form. The form must be received by a member of the Area Service Team by September 30<sup>th</sup>.

#### Step 5 Sticking to the Plan

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The Group Commissioner and/or the Area Service Team will check on the progress of each section periodically throughout the year. The purpose is to help the section stay focused on their plan. The commissioner will remind them what their goals are and how they intended to achieve them.

#### Step 6 Evaluating Success **complete by September 15, 2010**

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A member of the Area Service Team will meet with the section leadership team between August 1<sup>st</sup> and September 15<sup>th</sup>. They will review the goals that were set by the team, and whether or not the team achieved them.

If the section leadership team achieved their goals, the Service Scouter will congratulate them and submit their Commitment and Achievement Form to the Council Service Centre.

If they have missed their goals, the Service Scouter will help them devise an action plan so that their goals can be attained by the end of December. The section will not receive the Quality Section Award this year, but will be in a good position to earn the award next year.

#### Step 7 Celebrating Success **complete by October 1, 2010**

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Those sections who have earned their award will have it presented to them.





### 2009/10 Commitment and Achievement Form for the Quality Section Award

Section Name

Group Name

Area Name

Section Leader Name

Group Commissioner Name

As the leadership team, we are dedicated to meeting the following goals in 2009/2010:

Core Goals	08/09 Actual	09/10 Goal	09/10 Actual	Goal Achieved
1. Our leaders will be trained				
a. The section contact leader will have their Woodbadge 1 or 2 for their current role	<input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> 1 <input type="checkbox"/> 2	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. 100% of new and ___% of returning leaders will have Woodbadge 1 for their current role	%	%	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. We will distribute an annual program plan and budget to all families before our first activity of the year	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. We will grow				
a. Ensure that every youth and adult member is fully registered by September 30 <sup>th</sup>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Membership will increase from last year by ___%	%	%	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. We will meet the program standards for our section	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. At least 50%+___% of the youth in our section will participate in a summer Scouting activity	%	%	%	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. We will participate in at least one community service project in our community every ___ months	months	months	months	<input type="checkbox"/> Yes <input type="checkbox"/> No
Optional Goals	08/09 Actual	09/10 Goal	09/10 Actual	Goal Achieved
7. Receive ___ visits from our Area Service Team this year	visits	visits	visits	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. We will support our group and council by participating in Scout Popcorn and Scoutrees for Canada	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Reviewed and accepted on

Date

by

Section Leader

Group Commissioner

Area Commissioner



Chinook Council - Serving South-Central Alberta



Creating a Better World

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### Review

To be completed between August 1<sup>st</sup> and September 15<sup>th</sup>, 2010

#### Based on our evaluation of the criteria:

- Yes**, this section has earned the 2009/2010 Quality Section Award
- No**, this section has not yet earned the award, but has developed an action plan to accomplish it by year-end. The action plan includes:

Reviewed and approved on \_\_\_\_\_

Date

by \_\_\_\_\_

Section Leader

Group Commissioner

Area Commissioner

## Understanding the Criteria for the Quality Section Award

This document will help you understand the criteria for the Quality Section Award.

- **Note on criteria selection**

The criteria have been carefully selected to help Scouting at the section level achieve the mission set by the World Organization of the Scout Movement, and by the Board of Governors of Scouts Canada. The objective is to strive for excellence and raise the standards for Scouting in Alberta.

- 1. Our leaders will be trained**

- a. The section contact leader will have their Woodbadge 1 or 2 for their current role**
- b. 100% of new and \_\_\_% of returning leaders will have Woodbadge 1 for their current role**

Adults in Scouting need to know how to function effectively in their position. The Woodbadge training program gives adults the skills they need to effectively deliver a Scouting program of the highest standard. Adult training is critical to your sections' ability to provide age-appropriate, progressive, and stimulating Scouting experiences to youth in your community. Adults who have received training appropriate to their role tend to stay 2-3 times longer than adults who have not, they are more engaged and focused, they enjoy their time in Scouting more, and are less likely to be involved in an incident.

- 2. We will distribute an annual program plan and budget to all families before our first activity of the year**

Our motto is 'Be Prepared'. Show youth and parents in your section that you live that motto by thinking ahead by sharing your long, medium, and short range program plans at the outset. It shows that you are organized and committed to offering an age appropriate, progressive, and stimulating program. Providing a budget gives families an opportunity to plan for the total cost of their child's membership in Scouting.

- 3. We will grow**

- a. Ensure that every adult and youth member is fully registered by September 30**
- b. Membership will increase from last year by \_\_\_%**

Remember that you are impacting the lives of youth through Scouting. They may not realize it now, but they will feel the impact of Scouting for their entire life. The more youth who experience Scouting, the more lives we have impacted, and the better our world has become.

- 4. We will meet the program standards for our section**

The Program Standards are used to plan and conduct good Scouting programs – they are the minimum standards that every section should be achieving every year. By meeting program standards, youth receive a better program and stay in Scouting longer.

**5. At least 50% + \_\_\_% of the youth in our section will participate in a summer Scouting activity**

Youth who have a summer Scouting experience are twice as likely to return the following year.

One of Scouting's practices is the use of the outdoors as a key learning resource, and Summer is the best time to use the outdoors in Alberta. Your section's summer activity could be: a dayhike, a community cleanup, a weekend camp, or participating in one of the council's many summer camp options. Regular weekly meetings aren't required, and since this is on the program plan you distributed to families at the beginning of the year, they'll be able to plan for your great summer program.

**6. We will participate in at least one community service project every \_\_\_ months**

All Scouts are challenged to do a good turn daily. Community service is a fundamental part of Scouting and one which we can't lose sight of. It gives your community a reason to support you and gives your youth a sense of ownership of their community. It helps youth realize that they can make a difference in their community.

**7. [optional] Receive \_\_\_ visits from our Area Service Team this year**

The Area Service Team's function is quite simple: it's to provide service to their groups; they are a critical link from sections and groups to the area and council to which they belong. They can provide information and resources about programming and guest speakers, recruiting new members, events, new badges, and many other things. They are there to help you however they can. Give them a call and invite them out.

**8. [optional] We will support our group and council by participating in Scout Popcorn and Scoutrees for Canada**

Scouts Canada has two official fundraisers: Scoutrees and Scout Popcorn. Together they will provide the funds that a section needs to operate a quality program.